

**SKAGIT COUNTY FIRE DISTRICT 17**  
(Minutes Pending Approval)

**August 13, 2013**

The **Regular Fire Commissioners** meeting was called to order at 7:00 PM by Commissioner Chip Bogosian, Chairman.

Present: Commissioners Bogosian, Murphy and Bear, Chief Stamper, Assistant Chief G. Francis, Captain Pyke, Public Information Officer L. Francis, Medical Officer White, Mechanic Snell, Secretary Pellett and Assistant Secretary Meekins.

Guest: Edith Walden.

The minutes of July 11 were approved as corrected: Commissioner Bogosian's title, under his signature, was corrected to read "Commissioner Chip Bogosian, Chairman".

**Treasurer's Report:** Operating Fund balance \$41,031.46. Investment Fund balance \$76,179.75. Total bills \$9,020.52. Salaries \$2,310.33. Grand total \$11,330.85 in expenses.

**Open:** None

**Chief's Report:** See attached. Chief Stamper stated that Open House at the West Skagit Fire Training Center was a rousing success. Commissioner Murphy concurred, adding that he was very impressed with the live demonstrations. Chief Stamper also noted that Fire District 17 will utilize the Center for fire fighter training beginning in September. Trainees will no longer have to travel to Burn to Learn in North Bend.

**Old Business:** Commissioner Murphy asked, again, for a report of the funds raised at the Fire Fighters Association July 4<sup>th</sup> Sale. Larry Pyke stated that this is a sale by the Association, not the Fire Department and as such he did not feel that he needed to share that information with the Commissioners. Commissioner Murphy stated that he did not think that the Public understood that fine detail and had the right to know how successful the Sale had been. He further noted concern of using a publicly funded facility for a private Association benefit. There was much discussion. In the end Nancy White said that the Firefighters Association would meet to discuss the issue and report back at the meeting next month.

Carol Pellett asked if there needed to be a review of SOPs at monthly meetings. It was stated that only changes need to be reviewed. Additionally, Chief Stamper anticipates a large number of changes will take place in 2014. Those changes should be known soon. Mike will work with District 8 on the changes and report back to the Commissioners.

The new radios have arrived. They are not yet installed. Chief Stamper hopes that will be scheduled to happen in the next couple of weeks. The new Hardware, to be purchased with the same grant funds, will not be purchased until 2014.

**New Business:** Carol Pellett tendered her resignation as Secretary. Her resignation was accepted. She was thanked for 17 years of service to the Fire Department. In Resolution #317, Jodi Meekins was named as Secretary to replace Carol, effective August 13, 2013 at the rate of \$418.00 per month. Resolution #318 named Jodi Meekins as Investment Officer, to replace Carol.

There was some discussion of a previously submitted Social Media/Imagery Policy. There was unanimous agreement that the District needs a policy in place. The Policy was accepted as written by Resolution #319. Chief Stamper will make all personnel aware of the Policy. Additionally, the Policy calls for a Social Media Administrator. Olivia Snell expressed interest. Chief Stamper felt this position was not needed until such time as the District had a Social Media presence.

The Surplus List dated August 13, 2013 was approved and will be noted in Resolution #320.

The commissioners reviewed the invoices from July 10, 2013 to August 12, 2013 and approved the invoices in the amount of \$9,020.52 and salaries of \$2,310.33. Grand total \$11,330.85.

The meeting adjourned at 8:30 PM. The next regular meeting will be September 10, 2013, at 7 PM in the Fire Hall.

Submitted by  
Jodi Meekins, Secretary

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Commissioner Chip Bogosian, Chairman