

## SKAGIT COUNTY FIRE DISTRICT 17

(Minutes Pending Approval)

### May 14, 2013

The **Regular Fire Commissioners** meeting was called to order at 7:05 PM by Commissioner Bogosian.

Present: Commissioners Bogosian, Murphy and Bear, Chief Stamper, Assistant Chief Francis, Medical Officer White, Captain Pyke, Public Information Officer L. Francis, Lieutenant Fouts and Secretary Pellett.

Guests: Edith Walden and Jodi Meekins.

The minutes of April 9, 2013 were approved as written.

**Treasurer's Report:** Operating Fund balance \$76,844.40. Investment Fund balance \$76,154.23. Total bills \$4,253.83. Salaries \$1,572.33. Grand total \$5,826.16.

**Open:** There was a brief discussion regarding what time the July 4<sup>th</sup> parade would start. Since the fire department is not in charge of the parade, no firm time was determined.

**Chief's Report:** See attached. Chief Stamper reported the April 3 Med 14 Review with Anacortes Fire Department was one of the best drills. Everyone was considered part of the team and things worked well. Chief Stamper advised that the Open House for the Live Fire training facility will probably take place in September. Chief Stamper requested consideration be given regarding a document scanner. The scanning of invoices and such would be helpful, could be stored in the cloud. After discussion the commissioners requested to know what the total cost would be. Chief Stamper will report next meeting. There was some discussion regarding a SeaGrave fire truck the Anacortes Fire Department will be surplus. If our department purchased the 1990 vehicle, it would replace 1712. The SeaGrave only has 41,000 miles and is in much better shape than our current vehicle. Tom Fouts gave more information on the truck and recommended the purchase as did Gerry and Mike. Chief Stamper will inform us when the truck is available. The Chief's job description will be reviewed by the officers and brought to the next Commissioners meeting.

### **Old Business:**

Operations SOG's – not ready, will look at it next month.

Discussion ensued regarding paying off the 1716 fire truck, 2005 Freightliner 4000 gallon tender.

**Resolution 315** – Paying off 1716 fire truck was written, moved and unanimously passed. Unknown the exact amount as the interest fluctuates. Carol will find out the accurate payoff amount.

### **New Business**

After brief discussion it was approved unanimously to appoint Jodi Meekins as Assistant Secretary and pay for three months training at \$418 each month. Carol to write resolution reflecting the decision.

Tom Fouts discussed the biofuel WAC 296-305 mandating biofuel use by January 2014. Tom told of the rusting in lines, tanks, fuel filters don't take well to it, cold weather makes for separating, reduces safety, ect. The ferry had problems and quit using it. Commissioner Bear advises a department can opt out of changing to biofuel and she will get the form for doing that when it is available. The consensus was not to use biofuel.

The EMS Interlocal Agreement was signed. 911 funding decrease by state senate was discussed and people were encouraged to write and express concern.

The firefighter recruit academy will be signing up folks for the fall class. Chief Stamper advises we will probably have one, maybe two that would like to go.

Discussion ensued regarding an evacuation/shelter-in- place plan. The biggest risk appears to be from the refinery and/or earthquake. It was discussed that school districts should be involved in the discussions as well as Emergency Management, the ferry crew, etc. Chief Stamper advised CERT is very effective and we are probably farther along with plans than many. Chief Stamper will be contacting the refinery, school administration to see if some planning might be on order. The school district should be involved.

Assistant Chief Francis produced a chart showing the clothing which becomes out of compliance with WAC Safety Standards. The chart shows a timely method of replacing those items that need to be replaced and can be budgeted each year. It was determined next year's budget would include 2013 and 2014 non compliant items for replacement

The commissioners reviewed the invoices from April 9, 2013 to May 14, 2013 and approved the invoices in the amount of \$4,253.83 and salaries of \$1,572.33. Grand total \$5,826.16.

The meeting was adjourned at 8:15 PM. A short executive meeting transpired.  
The next Regular meeting will be June 11, 2013 at 7:00 PM in the Fire Hall.

Submitted by  
Carol Pellett, Secretary

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Commissioner Chip Bogosian, Chairman